**KING’S COLLEGE LONDON ENGINEERS’ ASSOCIATION**

 **Minutes of the KCLEA Committee Meeting held on**

 **30th. September 2021**

Because of the current restrictions the meeting was again held “on line”

**Those participating**

David Blacoe President

Chris Bowden Secretary

Keith Newton

Graham Raven Membership Secretary

John Thomson Treasurer and Webmaster

Jonny Dixon

Bobby Dixit Events Secretary

Lai Cheung

Malcolm Gill Quad. Development Manager

Ted Willis

Liz Beckmann

Professor Shollock

Lai Cheung

**1)** **Apologies**

Received from Mike Clode,

**2) Approval of the minutes of the last meeting (22nd July 2021)**

 These were approved.

**3) Developments within the Department of Engineering**

Professor Shollock gave us an update. Key items mentioned were:-

1. The need to move back to “in person” activities. Whilst lectures are still “on line”

 practicals in College have now resumed.

1. Overseas students have been asked to defer for a year if they cannot arrive by

 mid October.

1. It was considered to be a “bumper” year for students with 300 M.Sc. students,

with students being very grateful to King’s

1. There is now an Engineering u-tube channel

1. Barbara appreciated the need for a “younger element” within the KCLEA and the need to communicate with them. She will ensure that final year students are aware of the KCLEA and direct them to our website.

 Barbara was thanked for the Quad visit that David and Chris made.

**4) Quad development and “Shape the Quad Appeal”**

 Though not part of the Quad development it was mentioned that the Strand adjacent to the entrance to King’s is now pedestrianised.

 Malcolm provided us with an update ;

1. The Quad surface is now watertight.
2. Some detail of the interior has yet to be finalized.
3. There will be an “opening party”
4. There will be screens at the entrance for information and messages.

It agreed that KCLEA would donate £2000 to the Quad appeal, the money coming from the Trustees fund. Mechanism for doing this to established.

 **Action J.Thomson**

1. Record of our donation on the “donor wall”. Hopefully our provision of bursaries can also

 be taken into account.

1. Position the Max Lipman print
2. Record the history of the KCLES and display the timeline

Suggestions welcomed

 **Action M.Gill**

**5) KCLEA Events**

1. **Mentoring**

Bobby has issued a report on progress to date. The initiative is ongoing and Graham has

mentored. It was felt that KCLEA could offer more support.

 **Action All**

1. **AGM**

Scheduled for 19th. November. Agnes is checking to see if we can meet “in person” with

Numbers limited to 25. Possibility of a hybrid arrangement so we could involve more people.

Help from Agnes is required. 3 weeks notice is required. We need to consider how we publicize the event. Follow with Agnes.

 **Action C.Bowden**

The election / re-election of officers will need to be reviewed

 **Action C.Bowden, D.Blacoe**

1. **Annual Lunch**

Agnes has been looking at availability on 2nd. June 2022. As this will be a bank holiday

other dates to be considered

1. **Annual Lecture**

Bobby and Keith have been working together to identify possible lecturers. Details

to be circulated to the committee for comment and suggestions

 **Action C.Bowden**

**6) KCLES**

Unfortunately Adriana was unable to join us.

**7) Bursaries and Medals**

Prior to the meeting Mike had advised that the investment income received from the College held Bursary fund for 2021 was £1830.00. (£1749.00 for 2020)

 David has asked Clare to ensure that the invitations for the bursaries are fully circulated. Applications to be submitted by 25th October.

 The medal winners are nominated by the academics and awarded at the prize giving. It was not known if there will be a prize giving this year.

**8) Finances and Investment Fund.**

Prior to the meeting John had submitted the KCLEA income and expenditure account for July 2021 to July 2022 So far the income is £1014.94 and expenditure is £5.60 leaving a balance of £4548.16.

 Investment Fund (M&G and Nationwide) £60,000

 KCLEA Bursary Fund £63,000

 Also, prior to the meeting, Mike had provided the following information.

Trustees held a meeting on 23rd. August. Highlights:

a) What is the latest on the Quad donation from KCLEA and where is the money to come from ?

b) Transfer of £2K from Nationwide a/c and £2K from College held Bursary Fund (reimburse m e n t) into the General Fund.

c) Need to establish a money transfer mechanism from the College held Bursary Fund into the General Fund so that the KCLEA can make Bursary payment to students directly.

d) Trustee s’ Report has been submitted to the Auditor.

 Funding for the 4 x £1000 bursaries to be obtained from the College Bursary fund.

 **Action M.Clode**

**9) Website, Membership Communication and King’s Engineer Bulletin**

Mike’s input prior to the meeting.

If I get the content I can put one together and use my distribution list. I am back from Wales Oct 3 rd but go back on the 6 th Oct. probably back to London 9 th Oct. I would need a day to put the Bulletin together.

 Contributions invited.

 **Action All**

**10) AOB**

Although his “term of office” will shortly expire Graham kindly offered to continue with his post as our representative on the KCLA.

**11) Date of next meeting.**

4th. November 2021. Arrangements to be reviewed with Clare

 **Action C.Bowden**